



You should use this form if you wish to claim an interim award.

Please complete this form and return it to: Partnerships.Sat@uwe.ac.uk

Surname*			
First name(s)*			
*The name which appears on your Notification of Marks and Grades will be the exact name which will appear on your certificate.			
Student Number			
Home Address			ISIS <input type="checkbox"/>
Telephone Number			
E-mail Address			
Academic Year e.g 2009/10			
Highest Registered Award e.g. BA Business Studies, MA Management, MBA			
Interim Award for which graduation requested eg Cert HE, Dip HE, PG Certificate, PG Diploma			
Expected date of completion of study for Interim award			
Year in which attending Graduation Ceremony			

Declaration

I understand that by making this application I will receive a Certificate from the University of the West of England for the Interim Award requested above.

I further understand that I will not be able to continue my studies directly in the next academic year and that if I wish to return to study at UWE, I will have to re-apply through the admissions process to re-join at a future date. In addition, I also recognise that if at some point I do re-join, by taking this Interim Award I can only use the credits gained towards any programme (as determined at application) and will not be able to use any marks which have been used towards this interim, in order to be considered for any classification (e.g. 2:1/2:2 for Undergraduate Awards) or differential award (e.g. Distinction for Postgraduate Awards).

I acknowledge my responsibility to advise the University of any changes made to the information given above.

Signature Date

Office Use Only

Meeting Code		Eligibility		Grad Info Updated	
RASP		On ISIS		Fac <input type="checkbox"/>	Mktg <input type="checkbox"/>

The University needs to record information about all students withdrawing from its awards even those claiming an interim award. Please choose the reason below that you feel best describes your decision to claim an interim award at this time.

1501	ACADEMIC FAILURE	
1502	COURSE DID NOT MEET EXPECTATIONS	
1503	UNIVERSITY DID NOT MEET EXPECTATIONS	
1506	EMPLOYMENT ISSUES (e.g. change of job)	
1507	FINANCIAL (e.g. loss of sponsorship)	
1509	EXPULSION	
1510	HEALTH/MEDICAL REASONS	
1511	RELOCATION (e.g. moving for a new job)	
1512	TRAVEL ISSUES (e.g. no longer able to reach university)	
1513	PLACEMENT STRESS	
1514	CAREER REVIEW	
1515	INSTITUTIONAL DEBT	
1504	PERSONAL	
1505	OTHER	
1508	PREFER NOT TO SAY	

Signature Date